

## Pharmacy Thames Valley Committee Meeting

Wednesday, 21 July 2021 (postponed from 14<sup>th</sup> July)

19.30-21.00 Online

### Summary Minutes

#### Item

#### 1 Welcome and Apologies

**Present:** Robert Bradshaw (Chair), Akin Adeniran (Vice Chair), Ian Dunphy (Treasurer), Ketan Amin, Aron Berry, Andrew Jones, Sonam Kotecha, Shelton Magunje, Corrin McParland, Vikash Patel, Olivier Picard, Barrie Prentice, David Dean (Chief Officer), Amanda Dean (Minutes)

**Apologies:** Navjot Chohan, Kevin Barnes (CSO)

#### 2 Declarations of Interests

None

#### 3 Action Log Review

The Action Log (previously circulated) was reviewed and updated. The following points were noted:

- PCN Lead Training – Pharmacy Complete quote circulated for training both new and existing Leads. Committee voted unanimously to accept.
- TNA – Main gaps identified - Market Entry and PR/Media. PSNC will be offering Market Entry training; Obtain quotes for PR/Media. New Members Day details circulated. PSNC Rurality course available (at short notice).
- Signed off accounts required by end of July. Dealing with final queries.
- Accounts transfer and Finance Committee meeting pending end of year accounts.
- Final budget to be uploaded to web site.
- Aggregate finance costs on Finance Report
- Workforce – monthly catchups with HEE. High locum rates - NHS are insisting stores remain open. Circulate reminder about process for forced closure. Pressure should reduce as we move into August and September. Revisit in 2 weeks.
- Issues contacting GPs – check NHS Service Finder but advise LPC if not resolved. Republicise in digest.

#### 4 Chief Officer's Report

Points from report (previously circulated):

- See slides attached
- CPCS - referring back to GPs is a problem as they are just re-referred to NHS111. Local issue which needs to be dealt with direct with the GPs.

#### 5 CSO's Report

- See report previously circulated.

## Item

### 6 Treasurer's Report

Points highlighted:

- Budget running as expected apart from replacement laptop and backfill. All members asked to submit backfill claims after each meeting and honoraria claims as soon as they are due.
- Query whether backfill could be paid automatically against register but members need to personally make the claim as they need to confirm where payment should be made. New software will streamline the process. Until then expense claim form to be circulated with minutes.

### 7 PSNC/NPA/CCA Updates

**PSNC** – PSNC currently recruiting replacement for Simon Dukes.

### 8 SPOC

- No update

### 9 Wave 3 Covid Vaccinations

- Expressions of Interest have gone out for Phase 3. There are 3 ranges - 100, 350 or 1,000 vaccinations per week. Providers must have their own indemnity (cost c.£300). Awaiting confirmation that flu and Covid can be delivered together. Supply should be more tailored to demand in this phase.

### 10 Flu Campaign

- See slides attached.

### 11 Wright Review

- See slides attached.
- Postponement of Elections – LPC advised to postpone elections for a year. Unanimous vote in favour.
- Web site – free option selected as have skills required.

### 12 AOB

- Sustainability – See slides attached. AB agreed to be committee sustainability lead. Committee members to raise any queries or concerns by 6<sup>th</sup> August after which LPC will publish sustainability declaration.

**Next Meeting** – 10.00-13.00, Wednesday 22<sup>nd</sup> September 2021, online including AGM at 13.00